

## 3.5 Adding Courses

Students may add courses after the semester has begun, but only until the deadline for adding courses. Please see the University's [Academic Calendar](#) for the final day for undergraduates to add courses each semester. During the registration period, students must adhere to the following guidelines:

**3.5.1** Student should register during registration period for each semester.

**3.5.2** A student may add a course as long as it's not full and does not conflict with a class or examination in 5.3. his/her schedule and if he/she fulfilled its pre-requisite/s.

**3.5.3** Student should check the University Academic Calendar for add period.

**3.5.4** Student can personally add classes online through [Netcalssroom](#).

**3.5.5** Student must adhere to the maximum course load for his/her college.