

## 3.29 Declaration of Concentration, Track, Minor and Major

A student may declare from one major to another within a college, in accordance with the policy below:

1. A student must meet the college requirements for the requested concentration, track, minor and major.
2. A student first must apply to his/her collage of choice then he/she can change.
3. A student changing a major will start the new major with the beginning of next semester.
4. The changing must be approved by the college dean.
5. All courses that have been studied by a student who has transferred from one concentration, track, minor and major.
6. To another are recorded in his/her academic record, including the grades and CGPAs obtained throughout his/her study at the University.
7. Student must submit the Declaration of Concentration, Track, Minor and Major [e-form](#).
8. The form should be submitted during the 12<sup>th</sup> week of fall and spring semester.